

OLC Teaching Centre Oldham Campus Resource Document



OLC Oldham Campus
Hilbre Avenue
Royton,
Oldham, OL2 5BL

List of Rooms and Teaching Capacity at Oldham Campus

5 x Teaching Classrooms

Box 1 & 2	20 students theatre
Box 4 & 5	20 students theatre
Box 6	20 students theatre
Box 9	20 students theatre
Box 10 & 11	20 students theatre

Resource Centre

Seats 15 people (The room is used for students to study and use the available resources e.g books, journals etc..)

ICT

15 portable laptops for students to access

Consultation Rooms

2 x One to one rooms for welfare discussions, consultation and interviews

Student Areas

Student Canteen Area – seats 20

Student reception seating area – seat 4

Car parking

OLC FREE Carparking for staff, students and visitors with 300 spaces

1. INTRODUCTION



This document provides an overview of the physical resource and capacity to support successful delivery of Higher Education Programmes by OLC (Europe) Ltd. It outlines the teaching class room areas, library resources, student areas and ICT resources as well as other additional physical resources available to OLC students.

OLC deliver HNC/HND, Top-up Degree programmes and Level 7 Professional Diplomas within the OLC's College Campuses located in Oldham, Manchester, Bolton and London. OLC was inaugurated in 1998 with its first headquarters in Salford, Greater Manchester and now our current Oldham Campus began its OLC operation back in 2021 and has been used to teach students and corporate delegates alike.



2. EXECUTIVE OVERVIEW OF THE OLDHAM CAMPUS

The Oldham campus has fully equipped classrooms with good wi-fi access, excellent resource centre and ICT learning facilities and provides a student support centre. There is a rest area for relaxing and student facilities for enjoying refreshments. The site is wheelchair friendly with a dedicated disabled parking area for our staff, students and visitors.

The Oldham campus is on major bus route from Middleton and Oldham using public transport 159, 181, 402, 409. The campus is located a short 5 minutes walk from the local bus stop and the train station at Mills Hill would require you to take a bus from the bus terminal. The campus is easily accessible and offers FREE car parking for 300 cars and available for all students, visitors and staff.



The Oldham Campus, just a 5 minute drive from the M62 and M60 motorways, a 10 minute walk will take you to the nearest Central Retailing location named Elk Mill with retailers and restuarants, the Oldham Campus is a pleasing location for students, visitors and OLC staff.

2.1 Student Rest and Relaxing Areas

There are 2 areas for OLC students to meet and socialise developed in response to student feedback and the request for areas for students to use.



These areas include the opportunity to study quietly in the library or use the area for group work, the student canteen provides a selection of hot food, drinks and snacks.

3. LEARNING AND INFORMATION SERVICES

Resource Centre and ICT Services at OLC College provide access to resources at several locations including the Main Libraries and Virtual Learning Environment (VLE) based around *Moodle*. The Oldham campus Resource Centre has a good selection of course related books.



All Libraries and VLE provide good quality teaching resources and research support for both staff and students and an extensive range of course specific resources that underpin teaching and learning. The areas are easily accessible to all staff and students and offer a supportive environment.

The libraries at OLC College have resources that cover the following subject areas: Education and Teaching, Business Management, Computing (Network Engineering), Health and Social Care, Hospitality, Events and Tourism, Reflective Practice and Academic Writing Skills.

There is also a selection of subject specific journals/magazines which consist of the following: TES, BERJ, inTuition, and Nursing Times, these are available for borrowing. Students have access additional ICT support and student study areas.

OLC College Libraries are committed to ensuring that there is comprehensive collection of learning resources relating to all the programmes on offer. Module leaders are expected to submit their reading lists annually based on teaching and learning requirements.



3.1 ICT Facilities and Printing

The Oldham campus have 15 laptops that students can access. The laptops are in a locked portable unit and stored in the Resource Centre. Most students arrive with their own laptop and are able to connect to the Wifi. Students are all provided with a USB storage device and asked to save their work to the USB.

Weekly reviews are undertaken to ensure the laptops are free from any saved materials. (any work found will be emailed to the student before deletion).

Laptops available to students are loaded with Microsoft Office 365 which gives easy and complete access to powerpoint, word, excel, onenote, teams. Adobe reader is installed on all laptops. Moodle access, turnitin and the OLC VLE is readily accessed on each laptop.

A printing facility is available via a member of staff at the Oldham campus. in Black & White and Colour, up to A3 size paper. A small fee is payable per page printed.

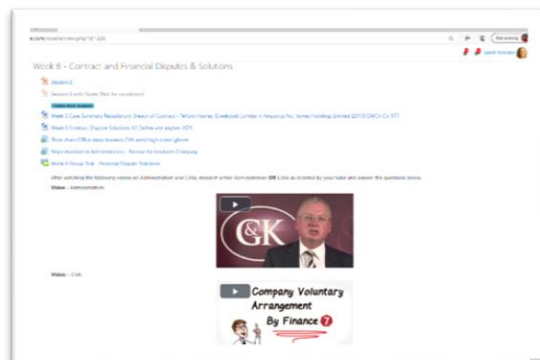
3.2 Databases and Research Materials

Students are encouraged to pursue wider reading and independently research. All HE programmes require students to research books, journals, conference papers, professional magazines and articles. These are made available to students through the OLC database network and include:

- SCIRP Scientific Research Publications
- PLOS (Public Library of Science)
- British Library EThOS
- IJME
- Europe PMC
- UK Data Service
- CORE
- Research Gate

4. LEARNING TECHNOLOGY FACILITIES AND VIRTUAL LEARNING ENVIRONMENT

The College's Virtual Learning Environment (VLE) is accessible not only on the college campus, but also from the students' home, workplace or any other location where there is an internet connection. It is used to provide students with lecture materials, tests, general information, discussion boards, staff contact details and module guides. Each student will be given their own login and password details during induction week.



Business Law Moodle Page (Teaching Week 8)

5. ADDITIONAL STUDENT SUPPORT RESOURCES

The College has a Career Service and Work Placement Officer providing students with the opportunity of arranging a meeting about future career goals and how to achieve career success. The team provides students with employability support and will help with CV writing, job applications and interview skills. In addition, the team will update students on internal and external career opportunities and open events.

Students can contact the welfare and pastoral service to discuss any academic or personal issues on a one to one basis, where they receive a listening service as well as gain information to access external agencies. There is currently 2, one to one consultation and interview rooms at the Oldham Campus.

