Organisational Learning Centre

HE College of Excellence

Short 4 Week Course In:

ICT Management

Delivering Courses in the UK and Globally:

◉ Bolton
Old County Police Station
66 Castle Street
BL2 1AE

◉ Manchester
Montague House
Unit 1 Matthew's Street
M12 5BB

◉ Oldham
Unit 450, Chambers
Business Centre,
Chapel Road, OL8 4QQ

◉ London
Ebenezer House
726-728 Seven Sisters Road
N15 5NH

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25 Years of Experience Delivering Excellence in Higher Education

CELEBRATING 25 YEARS — Excellence in Education — SINCE 1998

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Modules you may be taught:

- **Introduction to Microsoft Office Suite**
- **Basic concepts of Information & Communication Technology**
- **Managing Business Data and Reporting Methods**
- **ICT Systems, Applications & Implications**
- **Introduction to Computing and Information technology**
- **Algorithms, data structures and computability**

- **Communication and Information technologies**
- **Data management and analysis**

Career Prospects:

- **Business Administration**
- **Project Manager**
- **Social Media Manager**
- **Social Community Manager**
- **Security/Networking Analysts**
- **IT & Technology Support Technician**

BAC BRITISH ACCREDITATION COUNCIL

LRQA

We are an experienced team of academics and industry professionals. Trained postgraduate researchers also contribute to seminar teaching with the latest insight on world affairs.

Our teaching is informed by research and consultancy work.

We are ISO 9001: 2015 certified for our quality management system and can tailor courses to suit your corporate and professional requirements. Course fees depend on duration, location and bespoke requirements can be accommodated.